

DOUGLAS COUNTY PURCHASING DEPT.  
 1819 FARNAM STREET  
 902 Omaha-Douglas Civic Center  
 OMAHA, NE 68183-0902  
 FAX #402-444-5423

**REQUEST FOR QUOTATION** NC  
**ON: CITY OF OMAHA**  
**"OMA-GRO" Polyethylene Bags**

**NOT AN ORDER**

<b>DATE DELIVERY REQUIRED: ASAP</b>	<b>REPLY NOT LATER THAN</b> 11:00 a.m. CST on Friday, February 22, 2019	<b>REQUISITION NO.</b>	<b>DEPARTMENT</b> Public Works
COMPANY NAME: _____  ADDRESS: _____  CITY / STATE: _____  ZIP CODE: _____		Please quote on this form your best price, terms, and delivery on the articles described below. Vendor must fill in all requested information to receive consideration. Sign your firm name and official signature and mail completed form back to buyer.	
<b>WE QUOTE YOU AS BELOW</b>			
EMAIL:		SIGNATURE:	
PHONE#:		OFFICIAL TITLE:	
FAX#:		DATE	
Submitted by (print):			
TERMS	F.O.B. Delivered	DATE SHIPMENT CAN BE MADE	SHIPMENT VIA
QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
50,000 each	"OMA-GRO" polyethylene bags in accordance with the attached specifications.		
	<b>TOTAL QUOTE:</b>	\$ _____	\$ _____ (Unit Price x 50,000)
	Additional bags (if needed)	<b>QUOTE/thousand:</b>	\$ _____
	Additional bags minimum order amount: _____		
	Questions regarding this quote must be received by 11:00 am on Thursday, February 14, 2019, and should be sent via email to <a href="mailto:bidquestions@douglascounty-ne.gov">bidquestions@douglascounty-ne.gov</a> . Vendor must include the quote title and opening date in the subject line. Answers to questions will be posted via an addendum not later than Friday, February 15, 2019, prior to quote opening.		
	<b>Quotes must be received and date stamped no later than the date and time specified above.</b>		

All bidders awarded a contract in the amount of \$10,000 or more must comply with the Contract Compliance Ordinance and have on file with the Human Rights & Relations Department the Contract Compliance Report (Form CC-1). This report shall be in effect for 24 months from the date received by the Human Rights & Relations Department. Any questions regarding the Contract Compliance Ordinance should be directed to the Human Rights & Relations Department at (402) 444-5055.

**Return this quotation to Purchasing Department by fax at (402)444-5423 OR mail to above address.**

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Page 2

**BID CLAUSES - TERMS AND CONDITIONS**

**Vendor Restrictions:** From the date the bid is issued until a determination is announced regarding the selection of the contractor, contact regarding this project between potential consultants/vendors/contractors and individuals employed by the City of Omaha (Omaha) is restricted to only written communication with the person designated as the point of contact for this bid. Once a contractor is preliminarily selected, that contractor is restricted from communicating with Omaha employees with the exception of employees designated to negotiate, discuss or finalize a contract. **Violation of this condition may be considered sufficient cause to reject a contractor's proposal and/or selection irrespective of any other condition.**

**Conflict of Interest:** Pursuant to Section 8.05 of the Home Rule Charter and all state and local rules, CONTRACTOR assures City of Omaha (CITY) that no elected Official or any officer or CITY employee shall have a financial interest, direct or indirect, in any CITY agreement. In the performance of this agreement, CONTRACTOR will avoid all conflicts of interests or appearances of conflict of interest. CONTRACTOR will report any conflict of interest immediately to the CITY. CONTRACTOR did not and will not provide any money or other benefit of any kind to any CITY employee in the procuring of, facilitation of, and execution of or during the duration of this Agreement.

**Drug Free Policy:** CONTRACTOR assures City of Omaha that CONTRACTOR has established and maintains a drug free workplace policy.

**Unavailability of Funding:** Due to possible future reductions including but not limited City of Omaha (CITY), State and/or Federal appropriations, the CITY cannot guarantee the continued availability of funding for this Agreement, notwithstanding the consideration stated in this Agreement. In the event funds to finance this Agreement become unavailable either in full or in part due to such reduction in appropriations, the CITY may terminate the Agreement or reduce the consideration upon notice in writing to Contractor. The notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. The CITY shall be the final authority as to the availability of funds. The effective date of such Agreement termination or reduction in consideration shall be specified in the notice as the date of service of the notice or the actual effective date of the CITY, State and/or Federal funding reduction, whichever is later. Provided, that reduction shall not apply to payments made for services satisfactorily completed prior to the effective date. In the event of a reduction of consideration, Contractor may cancel this Agreement as of the effective date of the proposed reduction upon the provision of advance written notice to CITY.

**PAYMENT TERMS:** Net 30 payment terms shall apply to all invoices billed to the City of Omaha. Payment of invoice amount will occur within 30 days following receipt of invoice or receipt of goods/services, whichever is later.

**FEDERAL DEBARMENT OR SUSPENSION**

Has bidder or its principals been debarred or suspended from Federal contracts?  
 \_\_\_\_\_ YES      \_\_\_\_\_ NO      *(failure to provide a response may be cause for rejection of bid)*

Bidder certifies by submission of this bid that neither it nor its principals are presently debarred or suspended from participation in Federal contracts. If during the term of the agreement the awarded bidder or any person engaged in performing this agreement becomes debarred or suspended such Party shall notify the City of Omaha immediately.

SIGN ALL COPIES

Firm \_\_\_\_\_  
 By \_\_\_\_\_  
 Title \_\_\_\_\_

**CONTINUATION SHEET**

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Page 3

**BID CLAUSES - TERMS AND CONDITIONS**

**Equal Employment Opportunity:** In accordance with the Nebraska Fair Employment Practice Act, Neb. Rev. Stat. §48-1122, the Contractor agrees that neither it nor any of its subcontractors shall discriminate against any employee, or applicant for employment to be employed in the performance of this Agreement, with respect to hire, tenure, terms, conditions, or privileges of employment because of the race, color, religion, sex, disability, or national origin of the employee or applicant.

**New Employee Work Eligibility Status (Neb. Rev. Stat. §4-108-114)**

The Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

If the Contractor is an individual or sole proprietorship, the following applies:

1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at [www.das.state.ne.us](http://www.das.state.ne.us) .
2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. § 4-108.

**SIGN ALL COPIES**

Firm \_\_\_\_\_  
By \_\_\_\_\_  
Title \_\_\_\_\_

**CONTINUATION SHEET**

# Responsible Contractor Compliance Form RC-1



1. Regulation:

A. Article IV, Division I of Chapter 10 of the Omaha Municipal Code thereon require:

1. That all contractors who submit a bid to City of Omaha shall designate a representative who on behalf of the Contractor, shall fill out completely a Responsible Contractor Compliance Form (RC-1). An incomplete or unsigned RC-1 form will make your bid null and void.

2. Filing this Report (please initial in the boxes below):

Contractor agrees that Contractor will not knowingly employ or hire an employee not lawfully authorized to perform employment in the United States and that the Contractor and all sub-contractors shall use E-Verify to determine work eligibility.

Contractor agrees that Contractor will not knowingly violate Nebraska's Misclassification of Employee law (Neb. Rev. Stat. Section 48-2901 et seq.).

Contractor agrees that Contractor will not knowingly violate Nebraska's Fair Labor Standards Law (Neb. Rev. Stat. Section 73-104 et seq.).

Contractor has not been convicted of any tax violations (local, State and Federal) within the last three years from the date this bid is submitted.

Contractor has not, upon final determination by the Occupational Safety and Health Administration, been convicted of a criminal, repeat, or willful violation of the Occupational Safety and Health Act (OSHA) or been convicted of 3 (three) separate "serious" OSHA violations within the past three (3) years.

Contractor agrees to make a good faith effort to ensure all subcontractors employed on this project comply with the provisions of the Responsible Contractor Compliance Form RC-1.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

By signing, I verify on behalf of the Contractor that the information above is true and correct. Filing false information carries a penalty of up to a \$500 fine or six months in jail. In addition, the contractor and sub-contractors can be subject to immediate disqualification and prohibited from any future City of Omaha contract for a period of 10 years.

## **OMA GRO BAG SPECIFICATIONS**

The City of Omaha is seeking to purchase quantity **50,000** “Oma Gro” polyethylene bags. Bag measurements should be **19” X 29.5”** X minimum of **.005 MIL**, printed three (3) colors on white background (see sample bag).

Printing to include: “Oma-Gro” logo, application rates, analysis, bar code, and Net - 1 Cubic Foot.

Bags to include: 1/8” vent holes on both sides, anti-slip additive and UV protectant.

Quote to include plates if needed. If plates will need to be revised, quote to include revised plates.

Shipment of bags will be required 30 days after notice to proceed.

### **All deliveries to be made to:**

Papio Waste Water Plant (Compost Operations)  
15705 Harlan Lewis Road  
Bellevue, NE. 68123-5728

The above facility has a loading dock with forklift with the ability to unload items from a truck.

Sample bags are available in the Purchasing Department, 1819 Farnam Street, Room 902, Omaha, NE 68183.

Vendor may request a sample bag to be mailed to them at the vendor's expense. Vendor should email their request for a sample bag to [bidquestions@douglascounty-ne.gov](mailto:bidquestions@douglascounty-ne.gov). Vendor is responsible for scheduling a pick up date/time with the mail carrier of their choice and any costs incurred for the shipping of the sample bag. Pick up date/time must occur during regular business hours: Monday – Friday, 8:00 a.m. – 4:00 p.m.

Note: changes will be made to current bags, as noted in the photograph.

www.omagro.com



# Oma Gro

## Omaha's Premium Quality Compost

www.omagro.com

Select turf grass cuttings and leaves scientifically blended and aged to a rich natural humus material.

Oma-Gro® is the natural choice for providing the nutrients plants need for vigorous growth. Applied properly, Oma-Gro will improve your soil's growing potential.

**Recommended Application Rates:**

**Established Lawns:** Broadcast spread approximately 1/8 to 1/4 inch deep (1 to 2 bags per 100 square feet) and water thoroughly; repeat yearly preferably after aerating.

**New Lawns (prior to seeding):** Apply a 1 inch layer (8 bags per 100 square feet) over the area to be seeded/sodded and till into a depth of 4 to 6 inches.

**Flower and Vegetable Gardens:** Apply a 1 to 2 inch layer (8 to 16 bags per 100 square feet) over the entire area to be tilled, and mix into the soil.

**Trees and Shrubs:** Apply a 1 to 2 inch layer on the surface of the ground in a radius not to exceed the drip line of the plant.

**Potting Soil Mix:** Thoroughly mix: six parts Oma-Gro, three parts top soil, two parts peat moss, and one part sand or vermiculite.

Note: Oma-Gro is somewhat alkaline. It may be necessary to add aluminum sulfate or some other form of water soluble acidifier in potting mixes for pH sensitive plants.

**Oma-Gro typically has the following analysis:**

Total Nitrogen .....	1.0%
Phosphorus (P <sub>2</sub> O <sub>5</sub> ) .....	0.5%
Potassium (as K <sub>2</sub> O) .....	0.9%
Alkalinity (pH) .....	between 7.3 and 8.3



Net Wt. 40 lbs. (18.14 kg)

Net. 1 Cubic Foot

Update Bar Code