

**Douglas County Purchasing Department**

Omaha/Douglas Civic Center  
1819 Farnam Street STE 902  
Omaha, NE 68183  
Phone#: (402) 444-7155  
Fax#: (402) 444-5423  
Email: carol.buhr@douglascounty-ne.gov

**CITY/COUNTY  
Vendor Application**

Your company's placement on the vendor bid list does not guarantee you will receive a postcard of an upcoming bid, request for proposal, or quote in the mail. A current list of bids, requests for proposals, and quotes can be viewed via the internet at <https://www.douglascountypurchasing.org>.

Company Name: \_\_\_\_\_

Business Name (if different from above): \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name & Title of Company Representative: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

Products & Services Classification(s):

Use the numeric codes from the "**Products/Services Classification**" link found in the "Forms" section of the Purchasing website [www.douglascountypurchasing.org](http://www.douglascountypurchasing.org)

**The following Classifications require pre-registration with the listed department:**

Paint Stabilization and Soil Remediation - contact the Planning Department at (402) 444-5150, ext. 2003

HOME/NAHTF - Urban Homestead - contact the Planning Department at (402) 444-5150, ext. 2025

Architectural & Engineering, Construction Management Services, Consulting Services, Consulting Services (Architectural), and Design Services - contact City of Omaha Public Works at (402) 444-5220 and Douglas County Public Properties at (402) 444-7878

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Mail, fax, or email completed application to Douglas County Purchasing at the above mailing address, fax number, or email address.**

For internal use only